

# **CABINET LEADER'S**

# **WORK PROGRAMME**

**1 DECEMBER 2014 TO 31 MARCH 2015**

**(published as at 1 November 2014)**

This Work Programme gives details of items on which key decisions are likely to be taken in the coming four months by the Council's Cabinet

(NB: There may be occasions when the Cabinet may make recommendations to Council for a final decision. E.g. to approve a new policy or variation to the approved budget.)

Whilst the majority of the Cabinet's business at the meetings listed in the Work Programme will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains confidential, commercially sensitive or personal information.. This is called exempt information. Members of the public and media may be asked to leave the meeting when such information is discussed.

If an item is likely to contain exempt information we show this on the Work Programme. You can make representations to us if you consider an item or any of the documents listed should be open to the public.

The Work Programme gives details of items on which key decisions are likely to be taken by the Council's Cabinet, or full Council, in the coming four months.

**Key Decisions** are those executive decisions which are likely to:

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £50,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effect on communities living or working in an area comprising two or more wards in the district;

**Key Decisions** will include:

1. A decision which would result in any expenditure or saving by way of a reduction in expenditure of £50,000 provided the expenditure or saving is specifically approved in the Medium Term Financial Plan.
2. A virement of any amount exceeding £50,000 provided it is within any virement limits approved by the Council;
3. Any proposal to dispose of any Council asset with a value of £50,000 or more or which is otherwise considered significant by the Corporate Property Officer;
4. Any proposal to cease to provide a Council service (other than a temporary cessation of service of not more than 6 months).
5. Any proposal which would discriminate for or against any minority group.

The Work Programme is available for inspection free of charge at The Council House, Burcot Lane, Bromsgrove, B60 1AA from 9am to 5pm Mondays to Fridays; or on the Council's web-site [www.bromsgrove.gov.uk](http://www.bromsgrove.gov.uk)

If you wish to make representations on the proposed decision you are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided. Alternatively, you may write to the Head of Legal, Equalities and Democratic Services, The Council House, Burcot Lane, Bromsgrove, B60 1AA or e-mail: [democratic@bromsgroveandredditch.gov.uk](mailto:democratic@bromsgroveandredditch.gov.uk)

The Cabinet's meetings are normally held every four weeks at 6pm on Wednesday evenings at The Council House. They are open to the public, except when confidential information is being discussed. If you wish to attend for a particular matter, it is advisable to check with the Democratic Services Team on (01527 881409 to make sure it is going ahead as planned. If you have any queries Democratic Services Officers will be happy to advise you.

The full Council meets in accordance with the Councils Calendar of Meetings. Meetings commence at 6pm.

**CABINET MEMBERSHIP**

Councillor M. A. Sherrey	Leader of the Council and Portfolio Holder for Community Services, Partnerships and Governance
Councillor C. B. Taylor	Deputy Leader of the Council and Portfolio Holder for Planning Services and Housing
Councillor M. J. A. Webb	Portfolio Holder for Finance, Economic Development and Emergency Planning
Councillor D. W. P. Booth	Portfolio Holder for Enabling (excluding Finance and Governance)
Councillor R. L. Dent	Portfolio Holder for the Town Centre and Regulatory Services
Councillor M. A. Bullivant	Portfolio Holder for Environmental Services and Leisure Services

Decision Including Whether it is a Key Decision	Decision Taker including Details of Exempt Information (if any)	Date of Decision	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Mobile Homes Act 2013 – New Policy relating to Licensing Fees	Cabinet ( <i>possible recommendations to Council</i> )	3 December 2014	Report of the Head of Community Services	Derek Allen Housing Strategy Manager 01527 64252 ext 1278 Councillor K. Taylor
Environmental Services Transformation and Shared Services Restructure	Cabinet <i>with possible recommendations to Council (may be some confidential parts to the report)</i>	3 December 2014	Report of the Head of Environmental Services	Guy Revans 01527 64252 ext 3292 Councillor M. Bullivant
Outcome of the Marketing Exercise for the Birmingham Road/Stourbridge Road Car Park <b>Key Decision</b>	Cabinet ( <i>may be some confidential parts to the report</i> )	3 December 2014	Report of the Town Centre Regeneration Programme Manager	Richard Savory 01527 881281 Councillor R. Dent
Finance Monitoring Report Q2	Cabinet	3 December 2014	Report of the Executive Director (Finance and Resources)	Jayne Pickering 01527 881400 Councillor M. Webb
Leisure Provision Task Group Report	Cabinet	3 December 2014	Report of the Head of Legal, Equalities and Democratic Services	Sheena Jones/ Amanda Scarce 01527 881443 Councillor M. Bullivant

<b>Decision Including Whether it is a Key Decision</b>	<b>Decision Taker including Details of Exempt Information (if any)</b>	<b>Date of Decision</b>	<b>Documents submitted to Decision Maker / Background Papers List</b>	<b>Contact for Comments</b>
Medium Term Financial Plan Update (to include Capital Programme 2015/16 to 2017/18)	Cabinet ( <i>with recommendation to Council</i> )	3 December 2014	Report of the Executive Director Finance and Resources	Jayne Pickering 01527 881400 Councillor M. Webb
Playing Pitch Strategy Review of the Council's approach to the provision of playing pitches	Cabinet	7 January 2015	Report of the Head of Leisure and Culture	Dave Wheeler Manager Councillor M. Bullivant
Medium Term Financial Plan Update Including Council Tax Base 2015/16	Cabinet	7 January 2015	Report of the Executive Director Finance and Resources	Jayne Pickering 01527 881400 Councillor M. Webb
Council Tax Support Scheme and Hardship Scheme Final Scheme	Cabinet ( <i>with recommendations to Council</i> )	7 January 2015	Report of the Head of Customer Access and Financial Support	Amanda De Warr 01527 881241 Councillor M. Webb
Setting of Fees for a Street Café Policy	Cabinet ( <i>possible recommendations to Council</i> )	4 February 2015	Town Centre Regeneration Programme Manager	Richard Savory 01527 881281 Councillor R. Dent/ Councillor M. Webb

Decision Including Whether it is a Key Decision	Decision Taker including Details of Exempt Information (if any)	Date of Decision	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Medium Term Financial Plan	Cabinet	4 February 2015	Report of the Executive Director Finance and Resources	Jayne Pickering 01527 881400 Councillor M. Webb
Homelessness Grant Update and Approval of Bids for 2015/16	Cabinet	4 February 2015	Report of the Head of Community Services	Derek Allen Housing Strategy Manager 01527 64252 x1278 Councillor K. Taylor
Medium Term Financial Plan 2015/16 – 2017/18 Budget Council Tax Setting Pay Policy	<i>Cabinet (with recommendations to Council)</i>	25 February 2015	Report of the Executive Director Finance and Resources	Jayne Pickering 01527 881400 Councillor M. Webb
Finance Monitoring Report Quarter 3	Cabinet	4 March 2015	Report of the Executive Director Finance and Resources	Jayne Pickering 01527 881400 Councillor M. Webb